



## 2012 MPPI ANNUAL GENERAL MEETING

TUESDAY, JUNE 5, 2012  
THE MARLBOROUGH HOTEL  
331 SMITH STREET, WINNIPEG MANITOBA

### AGENDA

- 11:00 REGISTRATION, MIX AND MINGLE
- 11:15 BUSINESS MEETING & AWARDS
- 12:00 LUNCH AND MPPI STRATEGIC PLAN WORKING GROUP,  
DONOVAN TOEWS, MCIP
- 12:55 CLOSING REMARKS

Early this year your Council commenced a Strategic Planning process to determine future directions and seek ways to ensure the sustainability of the Institute. The timing of this initiative is linked to the implementation of the Planning for the Future project which could have significant governance, budgetary and operational impacts on MPPI. The Annual General Meeting is an opportune time to roll out the preliminary directions and consult with you, the membership, to receive your feedback and insights into the feasibility of implementing the proposed Strategic Plan.

Donovan Toews, CIP National Rep volunteered to lead our strategic planning initiative. Today, he will walk us through the background information that has been gathered and the results of Council's discussions to date. We welcome your participation to provide feedback on our Strategic Plan directions which will help form the foundation for future Council decision making.

### REPORTS INSIDE

President's Report ♦ Treasurer's Report ♦ National Representative's Report ♦  
Membership Report ♦ Communications & Events Report ♦ University Liaison  
Report ♦ CPL Committee Report ♦ UMAPS Report ♦ Nomination Committee  
Report



**Manitoba Professional Planners Institute**  
2<sup>nd</sup> Floor, 137 Bannatyne Avenue  
Winnipeg MB R3B 0R3

**ANNUAL GENERAL MEETING  
BUSINESS MEETING AGENDA  
11:00 AM**

1. CALL TO ORDER
2. APPOINTMENT OF RECORDING SECRETARY
3. ADOPTION OF 2011 ANNUAL GENERAL MEETING MINUTES
4. PRESIDENT'S REPORT, VALDENE BUCKLEY, PRESIDENT
5. TREASURER'S REPORT, KATY WALSH, TREASURER
6. NATIONAL REPRESENTATIVE'S REPORT
7. MEMBERSHIP COMMITTEE REPORT
8. COMMUNICATION & EVENTS REPORT
9. CPL COMMITTEE REPORT
10. NOMINATION COMMITTEE REPORT
11. INDUCTION OF 2012/2013 MPPI COUNCIL
12. NEW BUSINESS
13. ADJOURNMENT



## Manitoba Professional Planners Institute

2nd Floor - 137 Bannatyne Avenue

Winnipeg, MB R3B 0R3

2011 Annual General Meeting  
(adopted XXX)

St. Norbert Arts Centre

November 8, 2011

**In Attendance:** Chris Baker, Valdene Buckley, Misty Carson, Jill Collinson, Gerry Couture, Iain Davidson-Hunt, Erik Dickson, Michael Dudley, Diana Emerson, Derek Eno, Robert Evans, Brock Feenstra, Susan Freig, Jillian Geen, Pawan Gill, Ryan Gilmore, Matthew Glavin, Ashlyn Haglund, Dylan Harris, Alex Henderson, Veronica Hicks, Jonathan Hildebrand, Sangwoo Hong, Krysti Horton, Dave Jopling, Janet Kinley, Caitlin Kotak, Bill Krawchuk, Lauren Lange, Chris Larson, Chris Leach, Nancy LeBlond, Aaron Leckie, Shengxu Li, Jennifer Lim, Kari MacKinnon, Richard Mahe, David Marsh, Marie Cecile Mbadugha, Erin McCleery, Linda McFadyen, Paul McNeil, Kelly McRae, Alexis Miller, Janice Miller, Ross Mitchell, Meghan Norman, Jeff Palmer, David Palubeski, Ryan Paradis, James Platt, Adam Prokopanko, Joyce Rautenberg, Vicky Reaney, Laura Rempel, Michael Robinson, Jennifer Rogers, Ian Skelton, Andrea Spakowski, Liam Speirs, Jim Thomas, Donovan Toews, David van Vleit, Katy Walsh, Johanna Washchysyn, Ian Wight

**Guests:** Bob Lehman, CIP College of Fellows

### 1. CALL TO ORDER

Valdene Buckley (President) called the meeting to order at 3:45 p.m.

### 2. APPOINTMENT OF RECORDING SECRETARY

**MOVED:** Ian Wight / Janet Kinley

That Matt Glavin be appointed as Recording Secretary for the meeting.

**CARRIED.**

### 3. ADOPTION OF 2010 AGM MINUTES

**MOVED:** Gerry Couture / Diana Emerson

That the 2010 MPPI AGM Minutes be adopted as circulated.

**CARRIED.**

#### **4. PRESIDENT'S REPORT**

The President explained changes to the format of the meeting in that she would read the reports from the Executive Committees.

##### Planning for the Future (PFF)

MPPI Council continues to have an active role in the implementation of the PFF project. Numerous concurrent activities have been underway to proceed with PFF implementation, including the Professional Standards Board (PSB), which will be the primary administrative body concerned with membership and accreditation. Gerry Couture will represent MPPI on the PSB. Two committees of the PSB have been established – the Accreditation Program Committee (APC) and the Professional Education and Examination Committee (PEEC). Chris Leach will represent MPPI on the PEEC and Ramona Mattix will represent MPPI on the APC.

##### MPPI By-Law Review

Final draft has been prepared for members to review.

It was important to act on a major review of the By-law to be in alignment with the PFF project. Amendments were required to update the By-law to provide consistency with PFF. Implication of these changes are minor and do not affect existing full members.

##### Storefront

MPPI Council is supportive of participating in the Storefront initiative, however the request for financial assistance may place a financial burden on the Institute's budget.

##### Annual General Meeting (AGM)

MPPI Council is supportive of changing the timing of the AGM from the fall to the spring. It was discussed that although the AGM will no longer coincide with World Town Planning Day, it makes better sense to receive input from members and approval of the annual budget prior to the majority of the operating year having passed.

#### **5. COMMUNICATIONS /EVENTS COMMITTEE REPORT**

Valdene Buckley reviewed the highlights of the Communications /Events Committee Report, as published in the Annual Report.

#### **6. MEMBERSHIP COMMITTEE REPORT**

Valdene Buckley reviewed the highlights of the Membership Committed Report, as published in the Annual Report.

#### **7. CONTINUOUS PROFESSIONAL LEARNING (CPL) COMMITTEE REPORT**

Valdene Buckley reviewed the highlights of the CPL Committee Report, as published in the Annual Report.

**8. STUDENT REPORT – UMAPS**

Valdene Buckley reviewed the highlights of the Student Report, as published in the Annual Report.

**9. UNIVERSITY LIAISON REPORT**

Valdene Buckley reviewed the highlights of the University Liaison Report, as published in the Annual Report.

**10. FINANCIAL STATUS/TREASURER'S REPORT**

Valdene Buckley reviewed the highlights of the Financial Status/Treasurer's Status, as published in the Annual Report.

**11. NATIONAL REPRESENTATIVE'S REPORT**

Valdene Buckley reviewed the highlights of the National Representatives' Report, as published in the Annual Report.

**MOVED:** Chris Leach / Ross Mitchell

That the President's Report, presented by Valdene Buckley, be approved.

**CARRIED.**

**12. TREASURER'S REPORT**

**MOVED:** Katy Walsh / Vicky Reaney

That the Treasurer's Report, presented by Katy Walsh, be approved.

**CARRIED.**

Furthermore, it was suggested that it would be beneficial to report the projected year budget with the actual year budget given that the fiscal year is almost over. Members would like information on the projected variances/losses. The president informed members that holding the AGM in the spring will allow Council to better report on the on the Institute's financial matters.

**13. NOMINATION COMMITTEE REPORT**

**MOVED:** Gerry Couture / Jennifer Rogers

That the list of candidates consisting of Matt Glavin, Lisa Holowchuk and Janice Miller be elected to the MPPI Executive Committee for a 2 year term.

**CARRIED**

Furthermore, in accordance with the MPPI By-law, the president welcomed the appointed City Planning Program students from the University of Manitoba Jill Collinson and Chris Larson to share 1 position for 1 year on the Executive Committee to succeed outgoing representatives Aaron Short and Kyle McStravick. Outgoing Executive Committee members Elise denHeyer, Aaron Short and Kyle McStravick were thanked for their contributions to the MPPI Executive Committee.

#### **14. INTRODUCTION OF THE 2011/2012 MPPI COUNCIL**

Valdene Buckley introduced the new MPPI Council:

Valdene Buckley - President  
Donovan Toews – Nation Representative  
Matthew Glavin – Secretary and Advocacy  
Katy Walsh – Treasurer  
Lisa Holowchuk – Communications and Marketing  
Janice Miller - Events Chair  
Erin McCleery – Membership Chair  
Richard Milgrom – University Liaison  
Stephen Walker – Continuous Professional Learning  
Jill Collinson/Chris Larson – Student Representatives

#### **15. NEW BUSINESS**

##### **15.1 MPPI By-Law Amendments**

**MOVED:** David Marsh / Ian Wight  
That the MPPI By-Law amendments be adopted.

**CARRIED.**

*Amendments:*

That Section 1.2 (I) – “Quorum” be amended by having the text match the numerals in brackets (replace "twenty-five" with "twenty" and "fifteen" with "twelve")  
That Section 1.2 (I) – “Quorum” be deleted as a Definition and moved to Section 4.2 – “Voting”.  
That Section 4.2 – “Tie Vote” be renumbered to Section 4.3 – “Tie Vote” to be sequential in numbering.

##### **15.2 MPPI By-Law**

**MOVED:** Chris Leach / David Marsh  
That the MPPI By-Law be adopted.

**CARRIED.**

#### **16. ADJOURNMENT**

The President asked for feedback on the streamlined approach used at this year’s AGM for report from committees. There was general consensus that the approach was good.

**MOVED:** Michael Dudley  
That the 2011 MPPI Annual General Meeting be adjourned.

**CARRIED**

The meeting was adjourned at 4:31 p.m.

JUNE 5, 2012

## PRESIDENT'S REPORT, VALDENE BUCKLEY, MCIP

**W**elcome to the 2012 Annual General Meeting. We are pleased to be here today on World Environment Day. World Environment Day is an annual event "aimed at being the biggest and most widely celebrated global day for positive environment action". MPPI and our parent organization CIP, are committed to playing a key role in advancing environmental and climate change initiatives across the country.

This report will provide a summary of the activities for each Committee throughout the year. You can find more detail in each of the respective Committee reports.

The Institute continues to improve its outreach and that was one of our key thrusts for the year. Janice Miller, Co-Chair of the Communications and Events Committee has made strides increasing the profile of the Institute and the planning profession through participation in career fairs, trade shows and conferences. Our strategic planning efforts indicate that it is very important to target the younger generation to continue to build the ranks of our profession and membership in the Institute.

Lisa Holowchuk represented MPPI at the national Communications Committee. You have recently heard about their efforts in coordinating the Great Places in Canada program with Osborne Village winning as the Greatest Neighbourhood in Canada in this year's contest. You will recall Winnipeg was also showcased last year with The Forks as the Greatest Place in Canada. We are all very proud that



Manitoba has been highlighted at the forefront of planning in Canada.

You will see from the Communications and Events Committee report that Janice Miller has also been busy coordinating our breakfast seminars. We have had many informative and educational speakers. The Committee has asked for your feedback through a survey and is looking at ways to continue to improve these professional development and networking events, expand our partnership opportunities and seek ways

to make these events self-sustaining through corporate sponsorships. This is part of an important strategic planning direction for our organization.

During the year we were asked to provide our support for the introduction of a new Housing Certificate program at the undergraduate level at the University of Winnipeg and for a LEED Green Associate program at the University of Manitoba. While these programs are predominantly aimed at existing students, we think there will also be opportunities for professionals to benefit through block courses, upgrading and refresher courses.

JUNE 5, 2012

## PRESIDENT'S REPORT, VALDENE BUCKLEY, MCIP

MPPI was also asked to lend its support both in terms of volunteer participation and financial support to Storefront Manitoba, the Design Centre initiative. Storefront has been active in the community over the past few years and is an opportunity for the professions to come together and partner on urban design programs and projects. Storefront is actively seeking increased participation from the planning profession during its On the Boards sessions and other activities. I strongly encourage you to consider hosting, presenting or participating in feedback on projects that are in process at these sessions to gain and offer feedback from other design experts in the province. Currently the planning profession is underrepresented at these events.

In addition, we received an invitation from the University of Manitoba Campus Planning Office to participate in the initial scoping for development of the Southwood Golf Course lands. Don Hester was pleased to attend on our behalf. We are excited to be involved and are in communication with Michelle Richard and her staff to explore our continued role in the project.

On the lighter side, we were lucky to have 30 degree weather for the 2<sup>nd</sup> or 3<sup>rd</sup> year in a row for the Annual MPPI MALA tournament at the Lorette golf course. This continues to be a great opportunity to get away for the afternoon and connect with our colleagues and suppliers. Improvements have been made in the planning and organization of the tournament and the financial accounting system so that revenues are directed to support planning student awards plus other student activities.



Your National CIP Council Representative, Donovan Toews, was appointed as CIP Vice President for the current year and was assigned responsibility for the management of a strategic planning process for CIP Council. As Vice President, he also became Chair of the Governance Committee which is charged with periodic review of the CIP governance structure.

Donovan's report also speaks to the impending implementation of the PFF project. PFF will create a more structured, accountable professional body, increased coordination/standardization from province to province and will stimulate a greater level of professionalism and academic excellence across the country. A new governance structure has been established to manage PFF implementation:

- Professional Standards Board - The purpose of the Board is to administer a nationally consistent membership certification and accreditation process. The Professional Standards Board will be an independent entity from CIP and is currently being incorporated. Its inaugural meeting was held in April. Chris Leach is our representative on the Board. The Board will issue a schedule for full implementation of its services by July 1<sup>st</sup>. PSB is working to have the on-line Ethics and Professionalism course and exam available by the end of 2012, or sooner, and to offer its first sitting of the Professional Exam in the spring. Accreditation of university planning programs is currently under discussion and the Board is working with the Affiliates to populate its subcommittees – the Accreditation Program Committee (APC) and the Professional Education and Examination Committee (PEEC). MPPI is still seeking a volunteer for the PEEC.



JUNE 5, 2012

## PRESIDENT'S REPORT, VALDENE BUCKLEY, MCIP

- Joint Professional Standards Committee – This Committee will replace the National Membership Standards Committee. The purpose of the Committee is to oversee ongoing review and updating of national membership policy and requirements. An Inter-Affiliate Agreement has been prepared to establish this Joint Committee which will include members from each Affiliate.

Your Council launched a strategic planning exercise this year and Donovan Toews graciously volunteered to facilitate the process. Discussions are still underway and Donovan will be leading us through a session today to gather your input. Council is exploring changes and improvements in our operations structured around the following directions: framework for volunteerism, corporate sponsorship program, Name Act legislation for RPP, outreach to new members, enhanced role in the Manitoba Planning Conference.

An Ad Hoc Council Committee was formed this year to pursue the introduction of Name Act legislation for planners in Manitoba in keeping with the recommendations of the PFF project and consistent with the majority of provinces across Canada. This would reserve the title of Registered Professional Planner for use by certified MPPI members. The Committee is hoping to work closely with the Minister of Local Government to bring forward the legislation and are aiming to have a package available for submission in the spring legislative sitting.

Katy Walsh, your Treasurer has been very diligent in keeping our financial house in order. Alternative sources of revenue, to supplement membership fees, will need to be a key budget focus in coming years.

The CPL Committee, under the leadership of Stephen Walker, has been active overseeing the administration of Learning Units and the production of your annual CPL Report Cards. The Committee was also responsible for the coordination of the student Mentorship program which had its kick off at the Manitoba Hydro building. It was a very successful event this year with attendance of over 40



students and mentors. The Committee also functioned as the jury for the Case in Point awards in partnership with the University of Manitoba Planning School. Stephen represented MPPI on the national CPL Committee which is looking at options for more structured professional development opportunities, better access for remote communities and sharing across Affiliates.

The Membership Committee led by Erin McCleery, focused its efforts on preparing for the anticipated PFF implementation 'go live' date targeted for July 1<sup>st</sup>. Current provisional candidate members are grandfathered under the existing membership process and will have until July 1, 2015 to complete the transition to full membership. More information will be forthcoming on the new membership process once the Professional Standards Board is in full operation. Currently we have a total of 144 members, including students.

JUNE 5, 2012

## **PRESIDENT'S REPORT, VALDENE BUCKLEY, MCIP**

Richard Milgrom fills the University Liaison position on Council. His participation provides MPPI with a good outlet to report to, and hear back on, issues related to Manitoba's only planning school. The past year included the usual range of social and professional events where students and practitioners had an opportunity to share and learn from each other. The University, through ACUPP, continued to be vocal in advocating its position on changes to accreditation and membership standards being proposed through the PFF project.

The UMAPS reps this year were Jill Collinson and Chris Larson. UMAPS sent MPPI a letter to raise awareness of the Comprehensive Economic Trade Agreement which could have an impact on purchasing policies for municipalities. MPPI was able to highlight this issue nationally with CIP which then initiated discussions with FCM. The M2 class co-hosted an Indigenous Planning Conference and students were well represented at the CAPS conference in Vancouver and made presentations at the Manitoba Planning Conference in Brandon. Professionals and students worked closely together on the Case in Point assignments and got to know each other better at the Mentorship event. UMAPS undertook a major initiative to amend its Constitution to ensure a fiscally responsible future.

As you know, we passed our new by-law last year and this is a transition year for us to the new governance model. You will notice that the timing of the AGM has changed. This timing allows you better review of the annual budget and timely input into the operations of the Institute. We have recently noticed some minor typographical errors and omissions in the by-law and are going to correct those in the by-law posted on the website. Matt Glavin performed the role of Secretary on Council and was responsible for the smooth implementation of our by-law changes and providing advice and assistance on Council protocol matters. As well, Matt participated in other Committee work.

I would like to thank all Council members for their hard work over the past year. This is only a brief summary of their major accomplishments and improvements over and above their mandated Committee roles and responsibilities.

In conclusion, as we are here on this World Environment Day, let's each do our part as planners to become agents for change in support of sustainable and equitable development.

## TREASURER'S REPORT, KATY WALSH

### Financial activity in 2011

- More membership fees were collected in 2011 than in the previous year. As members become aware that full membership with MPPI/CIP will be more difficult to attain under Planning for the Future, planning professionals are joining and reactivating more now than in previous years.
- More revenues were generated from breakfast seminars in 2011 than in the previous year. The breakfast seminar series have been gaining momentum and we are advertising these events to the other design professions.
- Small revenue of \$400 was generated at the 2011 AGM. In previous years, we anticipated a deficit from the AGM. This year, we planned to break even so tickets were priced accordingly.
- The golf tournament generated over \$4500 in revenues in 2011, which is almost \$2,000 more than 2010. However, all revenues from 2011 and 2010 (totalling \$7600) were donated to the Tom Yauk Endowment Fund to meet the commitments specified in the golf tournament sponsorship materials. No revenues were generated from this event for MPPI operations in 2011 or 2010.
- No revenues were obtained from corporate sponsorship of breakfast seminars in 2011. Council did not aggressively pursue this revenue option in 2011 but plans are underway for sponsorship in 2012.
- Revenues from Web advertisements went down slightly in 2011 compared with 2010.
- Administration costs were higher in 2011 than 2010, largely due to Web maintenance costs. Programming and security for the MPPI Web site were updated early in 2011. The Web site was also more closely monitored this year than in previous years, resulting in more changes and updates to content.
- Event costs were higher in 2011 than 2010, mainly due to the larger Golf Tournament, and \$500 contribution MPPI made to the Manitoba Planning Conference. However, Breakfast seminars and AGM costs went down.
- The contribution to the Tom Yauk Endowment Fund appears higher than anticipated this year because all MPPI proceeds from both 2011 and 2010 tournaments (as discussed above) are reflected in the 2011 financial statement.
- Donations were made to other events that were not anticipated, some of which are categorized as "Special Events Transactions." Donations were: \$1,000 to Storefront, \$300 to the Building Great Communities Forum and \$250 to the MGUG Conference.
- Committee/Executive costs were higher in 2011 than in the previous year due to cost-sharing fees related to PFF, and travel costs.

## MPPI ANNUAL GENERAL MEETING

JUNE 5, 2012

For the 2011 fiscal year, expenditures exceeded revenues and MPPI operated at a deficit of \$3,683. MPPI held a year-end balance of \$24,213. This is almost \$7,000 under the 2010 year-end balance. The reason for the deficit and the significant reduction in the 2011 year-end balance compared with 2010 is the \$7600 contribution MPPI made to the Tom Yauk Endowment Fund in 2011. Due to the wording of sponsorship materials for the event, Council determined that all proceeds from the Golf Tournaments held in 2011 and 2010 must be donated to the student scholarship fund and not be put towards MPPI operations. The 2011 financial statement reveals this single contribution from proceeds over the two fiscal years.

Overall, the 2011 MPPI year-end balance continues to reflect a financially stable position.

At last year's AGM, MPPI Council committed to the following actions:

- Exploring other funding options, including corporate sponsorships of breakfast seminars, and additional events and activities.
- Making improvements to our accounting practices, including reconciling our bank balance at the end of each month, and ensuring we have double checks in place.
- Investing some of our resources and earmarking these for particular purposes, such as a legal reserve.
- Undertaking a strategic plan to guide future budgets.

Each of these items is completed or underway.

2011 Actual Revenues	\$39401.00
2011 Actual Expenditures	\$43084.00
<b>2011 Operating Deficit</b>	<b>\$ -3683.00</b>

### What's new for 2012?

- Council adopted the 2012 budget this April. We anticipate a balanced budget at the end of this year.
- Our goals for 2012 come out of the strategic plan initiative that council has been undertaking. Council is preparing additional funding options, including a corporate sponsorship package for various events, and hosting additional events such as a World Town Planning Day fundraiser. Other areas of interest to come from the strategic plan initiative are volunteerism, membership outreach, Name Act legislation and a more active role in the Manitoba Planning Conference.
- All 2012 golf tournament proceeds will support student awards and activities, including CAPS conference travel grants, event subsidies (AGM, breakfast seminars), student-focused awards and events (Case in Point, Mentorship Wine & Cheese), and the annual contribution to the Tom Yauk Endowment Fund.
- With new PFF requirements and potential Name Act legislation, Council intends to allocate a portion of the surplus to a legal reserve. We are working to establish this formally.
- For the 2012 budget, we have made some changes to the categories and budget line items to better reflect these new directions.

# MPPI ANNUAL GENERAL MEETING

JUNE 5, 2012

Thank you to the Finance Committee members: Veronica Hicks, Lisa Holowchuk, Stephen Walker and Kari MacKinnon.

## Budget Comparison: 2011 to 2010

A. REVENUES	Adopted	Year	Variance	Adopted	Year	Variance
	Budget 2011	End 2011	2011	Budget 2010	End 2010	2010
<b>1. Membership</b>						
1.1 Membership Fees	12,000	15,004	3,004	10,000	12,651	2,651
1.2 Application Fees	800	450	-350	700	1,025	325
	<b>12,800</b>	<b>15,454</b>	<b>2,654</b>	<b>10,700</b>	<b>13,676</b>	<b>2,976</b>
<b>2. Events</b>						0
2.1 Breakfast Seminars	4,100	5,855	1,755	4,000	4,270	270
2.2 Corporate Sponsorship of Bkfs Seminars	2,000		-2,000	0	\$ -	0
2.3 Golf Tournament	10,000	13,698	3,698	7,500	11,820	4,320
2.4 Annual General Meeting	2,500	2,929	479	1,500	1,887	387
2.5 Feb. Mentorship Wine & Cheese	300	292	-8	250	0	-250
2.6 April Case-In-Point (UM Contrib)	300	300	0	300	500	200
2.7 Planning Conference	250		-250	0	0	0
2.8 Learning Social Events	0		0	2,250	0	-2,250
2.9 CIP Conf Revenue	0		0	1,500	1,500	0
	<b>19,450</b>	<b>23,074</b>	<b>3,674</b>	<b>17,300</b>	<b>19,977</b>	<b>2,677</b>
<b>3. Other</b>						
3.1 Website Advertisements	700	400	-300	1,000	750	-250
3.2 Transfer from Reserves	473	473	0	10,830	0	0
	<b>1,173</b>	<b>873</b>	<b>-300</b>	<b>11,830</b>	<b>750</b>	<b>-250</b>
<b>TOTAL REVENUES</b>	<b>33,423</b>	<b>39,401</b>	<b>6,028</b>	<b>39,830</b>	<b>34,403</b>	<b>5,403</b>

MPPI ANNUAL GENERAL MEETING

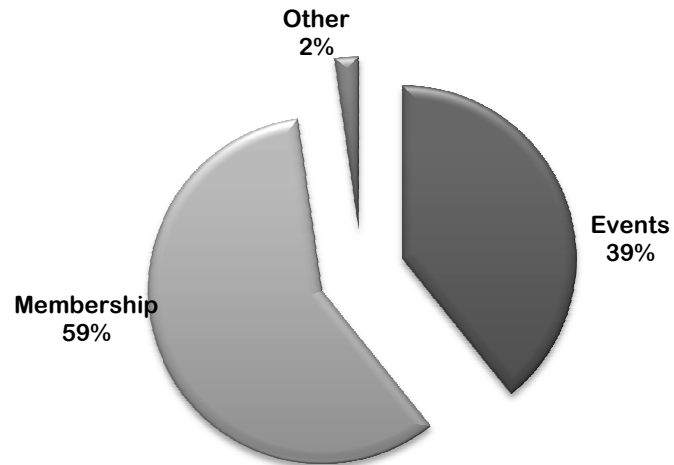
JUNE 5, 2012

<b>B. EXPENDITURES</b>	<b>Adopted Budget 2011</b>	<b>Year End 2011</b>	<b>Variance 2011</b>	<b>Adopted Budget 2010</b>	<b>Year End 2010</b>	<b>Variance 2010</b>
<b>1. Administration</b>						
1.1 Rent	1,580	1,554	26	1,580	1,554	-26
1.2 Telephone/Internet	1,200	1,349	-149	1,200	1,168	-32
1.3 Postage	50	12	0	100	45	-55
1.4 Printing & Supplies	200	455	-255	400	133	-267
1.5 Bank Charges	60	65	-5	150	60	-90
1.6 Legal/Corporate	300	258	42	300	25	-275
1.7 Membership Fee Contract	900	898	2	1,000	913	-88
1.8 Website Maintenance	1,400	2,874	-1,474	1,200	1,260	60
1.9 Administrator Salary	4,700	5,059	-359	6,000	6,641	641
1.10 Administrator Expenses	1,300	1,229	71	0	0	0
1.11 Administrator Meeting Costs	100	56	44	0	0	0
	<b>11,790</b>	<b>13,810</b>	<b>-2,057</b>	<b>11,930</b>	<b>11,799</b>	<b>-131</b>
<b>2. Events</b>						
2.1 Breakfast Seminars	4,000	4,214	-124	3,500	4,900	1,400
2.2 Golf Tournament	7,800	7749	0	5,000	7,792	2,792
2.3 Annual General Meeting	2,750	2,521	229	2,000	3,260	1,260
2.4 Feb. Mentorship Wine & Cheese	600	583	17	600	641	41
2.5 Planning Conference	500	500	0	0	0	0
2.6 Case-in-Point/Pulse	600	466	134	400	250	-150
2.7 Learning/Social Events	0	0	0	2,000	547	-1,453
	<b>16,250</b>	<b>16,033</b>	<b>256</b>	<b>13,500</b>	<b>17,391</b>	<b>3,891</b>
<b>3. Awards &amp; Donations</b>						
3.1 CAPS Conf. Student Donation	200		200	200	0	-200
3.2 Best MDP	50	50	0	50	50	0
3.3 Case-In-Point: U of M	250	250	0	250	250	0
3.4 T. Yauk Endowment Fund (Annual)	500	7,605	-7,105	500	597	97
3.5 Conference Donation (NIMBY)	200	311	-111	0		0
3.6 Friends of Planning Award	100		100	0		0
3.7 Planning Excellence Award	100		100	0		0
	<b>1,400</b>	<b>8,216</b>	<b>-6,816</b>	<b>1,000</b>	<b>897</b>	<b>-103</b>
<b>4. Committee/Executive</b>						
4.1 CIP President Meeting	700	1,114	-414	900	632	-268
4.2 Membership Committee	700	420	280	600	681	81
4.3 Communications	500	242	258	100	0	-100
4.4 CPL Committee	700	584	116	1,500	565	-935
4.5 Events Committee	100	0	100	100	100	0
4.6 PFF NMSC Meeting	607	607	0	0	0	0
4.7 PFF Fee Payable to CIP	476	476	0	0	0	0
4.8 Council Meetings	200	331	-131	200	50	-150
	<b>3,983</b>	<b>3,774</b>	<b>209</b>	<b>3,400</b>	<b>2,028</b>	<b>-1,372</b>
<b>Special Events Transactions</b>						
3.4 T. Yauk Endowment Initial Cont.	0	0	0	10,000	20,000	10,000
3.5 Atmosphere Conference Don.	0	0	0			
3.5 Storefront Donation	0	1,000	-1,000			
3.5 MGUG Conference Don.	0	250	-250			
	<b>0</b>	<b>1,250</b>	<b>-1,250</b>	<b>10,000</b>	<b>20,000</b>	<b>10,000</b>
<b>TOTAL EXPENDITURES</b>	<b>33,423</b>	<b>43,084</b>	<b>-9,658</b>	<b>39,830</b>	<b>52,114</b>	<b>12,284</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>0</b>	<b>-3,683</b>			<b>-17,711</b>	

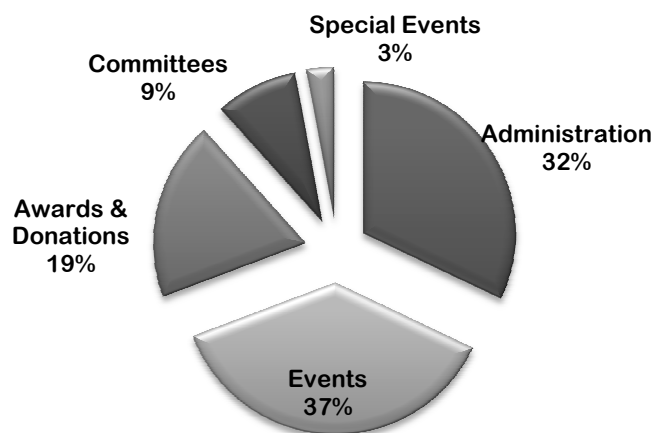
JUNE 5, 2012

## Revenues 2011

**\$39,401**



## Expenses 2011



# MPPI ANNUAL GENERAL MEETING

JUNE 5, 2012

## TREASURER'S REPORT, KATY WALSH

### 2012 Budget

A. REVENUES	Adopted 2012 Budget
<b>1. Membership</b>	
1.1 Membership Fees	\$15,000.00
1.2 Application Fees	\$450.00
<b>2. Events</b>	
2.1 Breakfast Seminars	\$5,800.00
2.2 Golf Tournament	\$9,600.00
2.3 Annual General Meeting	\$1,000.00
2.4 Mentorship Wine & Cheese	\$300.00
2.5 Taking the Pulse of Practice	\$300.00
2.6 Other events	\$200.00
<b>3. Other</b>	
3.1 Website Advertisements	\$500.00
3.2 Transfer from Surplus	\$0.00
3.3 Corporate Sponsorship	\$700.00
3.4 Interest	\$150.00
<b>TOTAL REVENUES</b>	<b>\$34,000.00</b>

B. EXPENDITURES	Adopted 2012 Budget
<b>1. Administration</b>	
1.1 Rent	\$1,580.00
1.2 Telephone/Internet	\$745.00
1.3 General Office	\$575.00
1.4 Bank Charges	\$180.00
1.5 Legal/Corporate Fees	\$325.00
1.6 Administrator Salary	\$5,000.00
1.7 Transfer to Surplus - Legal Reserve	\$320.00
<b>2. Networking/Learning Events</b>	
2.1 Breakfast Seminars	\$4,200.00
2.2 Golf Tournament Expenses	\$5,000.00
2.3 MALA Share of Golf Tournament Proceeds	\$2,500.00
2.4 Annual General Meeting	\$1,000.00
2.5 Other events	\$200.00
<b>3. Sponsorships &amp; Awards</b>	
3.1 Manitoba Planning Conference	\$500.00
3.2 Storefront Sponsorship	\$1,000.00
3.3 AGM Awards	\$200.00
3.4 Other Sponsorships/Awards	\$600.00
<b>4. Student Support *</b>	
4.1 Breakfast Seminar Subsidy	\$150.00
4.2 Student Travel to CAPS Conference	\$500.00
4.3 Best MDP	\$50.00
4.4 Taking the Pulse of Practice	\$800.00
4.5 Mentorship Wine & Cheese Event	\$600.00
4.6 Tom Yauk Endowment Fund Contribution	\$1,000.00
<b>5. Marketing and Promotional Materials</b>	
5.1 Website	\$1,600.00
5.2 Marketing/Promotional Materials	\$400.00
<b>6. CIP</b>	
6.1 PFF NMSC Meeting: Travel Costs	\$0.00
6.2 PFF Administrators' Meeting: Travel Costs	\$700.00
6.3 CIP Presidents' Meeting: Travel Costs	\$800.00
6.4 Membership Chair Meeting: Travel Costs	\$700.00
6.5 CPL Committee Chair Meeting: Travel Costs	\$700.00
6.6 PFF Fee Payable to CIP	\$475.00
6.7 Membership Fee Contract	\$850.00
<b>7. Council &amp; Committees</b>	
7.1 President	\$100.00
7.2 Membership Committee	\$50.00
7.3 Communications Committee	\$200.00
7.4 CPL Committee	\$50.00
7.5 Events Committee	\$50.00
7.6 Finance Committee	\$0.00
7.7 Council Meetings	\$300.00
<b>8. Special Projects</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$34,000.00</b>



JUNE 5, 2012

## NATIONAL REPRESENTATIVE'S REPORT, DONOVAN TOEWS, MCIP

The following items are provided for information:

Planning For the Future (PFF) Project – This past year CIP Council has continued to focus on the planning and implementation of the PFF project. PFF will create a more structured, accountable professional body, increased coordination/standardization from Province to Province and will stimulate greater level of professionalism and academic excellence across the country. In Manitoba PFF will help establish a better foundation for name act legislation. MPPI is currently pursuing this legislation which will bring our affiliate into conformity with the PFF program requirements.

A complex structure is required to establish the project including establishment of a Planning Services Board (PSB) (which will sit independent from CIP), a Professional Standards Committee (PSC), an Accreditation Program Committee (ACP), and a Professional Education and Examination Committee (PEEC).

The PSB and PSC will each require an MPPI Representative. The PSB has now been formed and has held its first inaugural meeting with Chris Leach filling the role of MPPI representative.

An Inter-Affiliate Agreement has been prepared by Ian Lord of WeirFoulds LLP through consultation with all affiliates – the draft agreement has been agreed to in principle by

most affiliates. MPPI has not yet signed the agreement.

Vice President – In July 2011 I was appointed Vice President of CIP Council to serve Andrea Gabor as President, attending events as required in her absence. As Vice President I am responsible for administering a Strategic Planning process for CIP, which is currently on-going and will be substantively completed by Fall 2012.

Governance Committee - As Vice President I became chair of the Governance Committee. This committee has the task of reviewing CIP governance structure periodically and specific governance issues periodically, administering CIP human resources review. Current activity includes:

- Undertaking a review of CIP by-laws and composition of Council
- Reviewing recognition for members who have contributed to the profession
- Recently passed a motion through Council to have CIP council agendas and minutes posted to the CIP website to increase levels of transparency at the council table
- Promoting the designation of FCIP for life ("Fellow" will no longer be a membership class with the implementation of members).

JUNE 5, 2012

**MEMBERSHIP COMMITTEE REPORT, ERIN MCCLEERY, MCIP****Committee Chair:** Erin McCleery**2011 Committee Members:** Diana Emerson and Dwayne Rewniak**Committee Support Staff:** Kari MacKinnon

The Membership Committee is responsible for reviewing all membership applications, including verifying application information submitted by candidates, reviewing Log Books and Portfolios, and administering written examinations and oral interviews for candidates seeking Full Membership.

In considering applications for membership, the Committee follows the requirements established in the Canadian Institute of Planners' (CIP) membership guidelines contained in *Schedule "A" of CIP By-law No. 1* and the *CIP Membership Manual*. In addition, the Committee responds to membership inquiries from members and prospective members and participates in an annual review of CIP membership guidelines and procedures with the national membership committee and membership committee representatives from all provincial affiliates.

This year the Membership Committee focused its efforts on preparing for Planning for the Future (PFF) requirement, which is expected to come into effect on July 1, 2012. As of this date, the "Provisional" Membership category will cease to exist and will be replaced with the category of "Candidate" Member, identifying those members who are preparing to obtain professional certification and Full Membership. Existing Provisional Members will have until July 1, 2015 to complete their certification as Full Members based on the current requirements; otherwise they will be required to meet the new PFF requirements.

To date we have 144 members. In 2011, a total of 5 full member applications, 7 provisional membership applications, 9 student membership applications and 2 transfers in were processed:

FULL	PROVISIONAL	STUDENT	TRANSFERS
Iain Davidson Hunt	Jeff Pratte	Kelly McRae	IN:
Justin Lee	Marli Sakiyama	Adam Prokopanko	Brendan Salakoh (OPPI)
Michael Robinson	Inonge Aliaga	Liam Speers	Kathryn MacKay (API)
Matthew Fitzgerald	Erik Dickson	Jillian Geen	
Shaun Klassen	Stephanie Whitehouse	Aaron Leckie	
	Marcela Mora Rivera	Andrea Spakowski	
	Andrea Furness	Ryan Gilmore	
		Joyce Rautenberg	
		Ashlyn Haglund	

JUNE 5, 2012

## COMMUNICATIONS & EVENTS REPORT, LISA HOLOWCHUK & JANICE MILLER

**Co-Chairs:** Lisa Holowchuk and Janice Miller

**Members:** Matthew Glavin, Kate MacKay, Kelly McRae, Marli Sakiyama

The MPPI Communications and Events Joint Committee works to effectively engage members, potential members, and the public in the activities of our organization and to provide members a variety of opportunities for networking and education.

The MPPI Communications and Events Committee is tasked with overseeing ongoing activities such as:

- helping to coordinate the MPPI e-bulletin on a regular basis, ensuring members are notified of professional learning events, networking opportunities and other pertinent information
- working with our webmaster and other Council member to update the MPPI website at [www.mppi.mb.ca](http://www.mppi.mb.ca)
- providing a job posting service, at \$100 per advertisement, as a benefit to members and a source of revenue for the organization
- distributing information from CIP
- featuring MPPI at job fairs and conferences to expose people to the profession and encourage them to pursue planning as a career
- selecting topics and coordinating speakers for the MPPI breakfast seminar series, held 6 - 8 times per year
- providing a representative to the MPPI/MALA Golf Tournament Steering Committee
- helping to organize the Annual General Meeting
- representing MPPI on the CIP National Communications Committee
- identifying opportunities to market and promote MPPI and its activities to our members and potential members

### National Activities:

Lisa once again had the opportunity to represent MPPI on the CIP National Communications Committee. MPPI has provided CIP with three media spokespeople who will lend their voices to planning issues at the National level. Harry Finnigan, Paul MacNeil and Richard Milgrom have agreed to provide expert opinion on topics of their choice; it is anticipated the National Communications Committee will implement this program by the fall of 2012.



A highlight for our committee, and for the planning profession in Manitoba, was the selection of Osborne Village as Greatest Neighbourhood in CIP's second annual Great Places in Canada program. The media attention in Winnipeg was excellent, as the honour made the front page of the daily newspapers and was featured on most local online, television and radio networks.

JUNE 5, 2012

## COMMUNICATIONS & EVENTS REPORT, LISA HOLOWCHUK & JANICE MILLER

This program has proven to be a fun and engaging way to encourage the public to “think like planners” when nominating a favourite public space, neighbourhood or street. Over 200,000 votes were cast in this year’s contest. Continued success of this program will provide the planning profession in Canada stronger public profile over time, meeting a key objective of CIP and its affiliates.

### Local Activities:

Janice once again coordinated MPPI’s participation in the University of Winnipeg’s Career Fair in January 2012. She was assisted by volunteers Ted Nestor, Stephen Pratte, Marsha Christiuk, Michael Robinson, Scott McCullough, Jeff Palmer and Katy Walsh. MPPI also participated in the St. John’s High School Career Fair in March.

The Communication and Events committee members have organized five breakfast seminars this year. The topics covered have included housing in the inner city, the Lake Friendly Initiative, food security and planning, the new provincial planning legislation, and parking issues.



As well, we have implemented a member survey related to breakfast seminars; at the time of writing the results had not yet been finalized. However first glance at the almost 70 responses to date indicates we have some work to do with respect to providing improved food options and better value for dollar. Thank you to everyone who filled out a questionnaire either at an event or online.

### Our committee’s plans for 2012 include:

- analyzing results and implementing required changes to the breakfast seminar series
- investigating an online file sharing system for MPPI, improving continuity of access to information for committee and council members
- organizing and hosting an educational and social event to celebrate World Town Planning Day on November 8

We would like to thank our new committee members Kate, Kelly and Marli for their time and the new energy they bring to our work! Thanks also to Matthew Glavin, who is stepping away from our committee in 2012, for his many contributions as well.

JUNE 5, 2012

## UNIVERSITY LIAISON REPORT, RICHARD MILGROM, MCIP

The Department of City Planning at the University of Manitoba continues to enjoy a close relationship with MPPI, and the Department thanks MPPI for its continued support.

Over the last year, we have worked together to provide students with opportunities to meet and work with practitioners. These have included social events, but also a Mentorship Event that helped students find support for their interests and to develop connections within the profession. The relationships that established at the event often develop into “Case-in-Point” studies that students undertake in collaboration with their mentors. This work is part of their Professional Planning Practice course, and preliminary versions were presented in a well attended public event at the News Café in the Exchange District at the end of the winter academic term.

MPPI also plays a role in recognizing outstanding student work by sponsoring an award for the Best Major Degree Project and the Best Case-in-Point projects. Both of these awards are determined by committees of MPPI members and the Department thanks those who participated for their work and comments.

We particularly appreciate MPPI’s efforts to support students financially. The golf tournament (co-sponsored with MALA) continues to provide contributions to the Thomas B. Yauk MPPI Student Fellowship fund (established in 2009) and the University continues to work with the Province to match funding raised by MPPI. The Department

hopes to be able to start offering this fellowship, from the interest on the growing endowment, in the coming year. We are now working with some alumni to organize fundraising events in the near future to help increase the amount endowed to the Yauk fund.

As always, we also thank MPPI members who have served on students' practicum or thesis committees, as well as those who took the time to provide lectures to classes or attended reviews of studio projects. For 2011-2012, the studio projects included: envisioning age-friendly communities; work with Urban Edge Consulting doing research for the Capital Region Partnership; and the indigenous studio worked with four First Nations around the province.

CIP’s Planning for the Future (PFF) initiative and the associated issues related to accreditation processes have continued to be a major concern this past year. Recommendations that were generated at the January 2011 meeting that included representative from CIP and Association of Canadian Urban Planning Programs (ACUPP) were presented to the National Membership Standards Committee, but no action was taken immediately. CIP and the affiliates have now struck an Accreditation Implementation Task Force (AIFT) to examine the recommendations from the joint committee, and to develop materials and processes to implement new accreditation standards. The Task Force plans to complete its work by November 2012 (this deadline is extended from that reported last year).

JUNE 5, 2012

## UNIVERSITY LIAISON REPORT, RICHARD MILGROM, MCIP

### Case-in-Point Presentations

**Chris Beauvilain**, with Michael Dudley MCP MCIP, Research Associate and Librarian, Institute of Urban Studies, University of Winnipeg.

***Steps Toward Walkable Cities:***

***The Institute of Urban Studies and the Sidewalk Safety Index.***

**Robin Beukens**, with Jason Locke BA MCP, Planner at HB Lanarc – a Member of the Golder Group of Companies; with a special contribution from Mark Holland B.L.A., M.Sc., MCIP, LEED™ Vice President of Development for New Monaco Enterprise Corporation

***Experience-Driven Planning:***

***Learning from Ladysmith BC.***

**Jill Collinson**, with Jacquie East MCP MCIP, Dillon Consulting, Winnipeg MB

***Working Across Boundaries:***

***Learning from the RPGA Planning District Development-Plan-Making Experience.***

**Ryan Eidick**, with David Jopling, MCP MCIP, Senior Planner, Planning & Development Unit, MMM Group Limited, Winnipeg MB.

***Place-Privileging Infill Development Planning:***

***When Place is Personal for the Planner-Developer***

**Jonathan Hildebrand**, with Shaun Loney MA , CEO, BUILD Inc, Winnipeg.

***BUILDing Change: Integrating Community-Based Planning and Policy Reform Through Social Enterprise.***

**Krysti Horton**, with Richard Mahé MCP, Associate Planner, Lombard North Group, Winnipeg

***Sustainability Planning and Community-Building:***

***Learning from the Middlechurch Secondary Plan***

**Caitlin Kotak** with Braden Pilling, Downtown Development Specialist, Renaissance Brandon, and the City of Brandon Planning Department.

***From Planning to Collabor(a)ction:***

***Making Brandon's HUB Move-In Ready.***

**Chris Larson**, with John Guenther MA PhD MCIP, Director of Planning, City of Revelstoke BC ***Parklets*** –

***Planning with Placemaking in Mind:***

***Rationale and Strategy for Municipal Planners.***

JUNE 5, 2012

## UNIVERSITY LIAISON REPORT, RICHARD MILGROM, MCIP

### Case-in-Point Presentations

**Shengxu Li**, with Ian Hall, Environmental Coordinator, Planning, Property and Development Department, City of Winnipeg ***Green Lights on Winnipeg's Back Lanes: Illumination from the Chicago Green Alley Initiative and the Vancouver Country Lanes Program***

**Marie-Cecile Mbadugha**, with Rylan Reed, Senior Advisor - Aboriginal Housing, Canada Mortgage and Housing Corporation.

***Housing the Nation:***

***CMHC's Role in First Nations Housing***

**Alexis Miller**, with Susan Freig, MCP, Principal, Susan Freig and Associates, Winnipeg, MB: ***Bridging Connections: An Exploration of the Provencher Bridge/Esplanade Riel Collaborative Planning Process.***

**Meghan Norman**, with Colleen Sklar, Executive Director, Partnership for the Manitoba Capital Region ***Moving from Communication to Collaboration: Learning from the Experience of the Manitoba Capital Region.***

**Ryan Paradis**, with Michael Robertson, B.A., M.Arch. MAA MRAIC, Architect, Smith Carter Architects and Engineers Incorporated, Winnipeg, MB.

***Community by Design: Learning from the South Point Douglas Pre-Consultation Study Experience.***

**Jennifer Pritchard**, with Jim Thomas MCIP CSLA, Principal, Hilderman Thomas Frank Cram, Winnipeg, MB.

***Planning Borders in the Boreal:***

***The Story of The Pimachiowin Aki World Heritage Project.***

**Laura Rempel**, with Beth McKechnie, Peg City Car Co-op Manager, Winnipeg MB

***Changing Car Culture: Learning from Peg City Car Co-op.***

**Johanna Washchyshyn**, with Susan Radstrom BED MCP Executive Director, New Journey Housing, Winnipeg MB

***Planners Helping House New Canadians:***

***Learning Intercultural Communication Through Practice***

***– The Case of New Journey Housing in Winnipeg.***



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**UNIVERSITY LIAISON REPORT, RICHARD MILGROM, MCIP**

**Major Degree Projects**

**Vincent S. Barletta** M.C.P. Class of 2008

"The Role of Three Public Participation Processes  
in Promoting Neighbourhood Planning in South Point Douglas, Winnipeg MB"

**Advisor: Sheri Blake; Internal Reader: Richard Milgrom;**

**Jacob M. Edenloff** M.C.P. Class of 2008

"Art-Based Evaluation Tools for Community Arts Programs:  
A Case Study of Art City's 'Green Art' Program in Winnipeg, MB"

**Advisor: Sheri Blake; Internal Reader: Rae Bridgman;**

**Matthew C. Gratton** M.C.P. Class of 2006

"An Analysis of Secondary Suites as a Policy Instrument in the City of Edmonton"

**Advisor: Ian Skelton; Internal Reader: Richard Milgrom;**

**Erin Huck** M.C.P. Class of 2009

"Participatory Budgeting: Making a Case for Winnipeg"

**Advisor: Ian Skelton; Internal Reader: Shauna McKinnon;**

**Jeffrey K. Pratte** M.C.P. Class of 2008

"Mainstreaming Bicycling in Winter Cities: The Case of Oulu, Finland"

**Advisor: Rae Bridgman; Internal Reader: Michael Dudley;**

**Vicky Reaney** M.C.P. Class of 2007

"Supporting Transit-Oriented Development  
along the Southwest Rapid Transit Corridor in Winnipeg:  
Recommendations for policy, station area planning and implementation tools"

**Advisor: David Van Vliet; Internal Reader: Richard Milgrom;**

**Shelagh Graham** M.C.P. Class of 2006

"Temporary Uses as Tools for Urban Development"

**Advisor: Gerry Couture; Internal Readers: Molly Johnson and Richard Milgrom;**

**Christina Maes** M.C.P. Class of 2009

"Shared Stories, Silent Understandings:  
Aboriginal Women speak on Homelessness"

**Advisor: Ian Skelton; Internal Reader: Molly Johnson;**



JUNE 5, 2012

## UNIVERSITY LIAISON REPORT, RICHARD MILGROM, MCIP

### Major Degree Projects

**Marcin Pachinski** M.C.P. Class of 2004

“Official Community Planning in the Shuswap:

A look at public participation in the preparation of Official Community Plans within the Columbia Shuswap Regional District, British Columbia”

**Advisor: Ian Skelton; Internal Reader: Richard Milgrom;**

**Kari Schulz** M.C.P. Class of 2005

“Warm Homes, Greener Living: Reducing Energy Poverty in Daniel McIntyre and St Matthews through Energy Retrofits”

**Advisor: David Van Vliet; Internal Reader: Ian Skelton ;**

**Bwale Bwalya** Class of 2006

“Enhancing Campus Safety through Planning and Design: Recommendations for the U of M Fort Garry Campus”

**Advisor: Ian Wight; Internal Reader: Richard Milgrom;**

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## CPL COMMITTEE REPORT, STEPHEN WALKER

*Committee Chair:* Stephen Walker

*2011 Committee Members:* Noah Yauk, Jacqueline East, Rob Kostiuk,

### CPL Reporting

- Mid term reports on CPL progress were sent out to all members in October for the 2011 reporting period. A final report will be sent out early in the New Year after year-end figures have been compiled by CIP.
- The CPL Committee held a draw for a \$50 gift certificate from McNally Robinson at the AGM from the pool of compliant members for 2010 as a way to encourage members to log in their required 18 learning units per year. Don Hester won the prize for 2010
- The Committee is working on increasing compliance rates. For 2011, as of April 30, 2012, the compliance rates for provisional, full, and fellow members was:
  - **61% full compliance**
  - **15% partial-compliance**
  - **24% non-compliance**

## MPPI ANNUAL GENERAL MEETING

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JUNE 5, 2012

### **CPL Enforcement**

- For better or worse MPPI has continually taken a soft approach with non-compliant members. It is noted that MPPI is being encouraged by other CIP affiliates to begin disciplining non-compliant members.
- The CPL Committee has favoured a 'carrot' approach rather than a punitive 'stick' approach. The Committee will again consider enforcement of penalties in 2012 and make recommendations back to Council.
- The Committee will look at new ways to ensure compliance. All the other affiliates with mandatory CPL are reaching 100% compliance from their members. They have instituted fines up to \$100 for non-compliance and some affiliates (APCPS, PIBC) have revoked memberships if members do not report the required amount of learning units.

### **MPPI Student Case In Point Excellence Awards**

- This competition awards student/practitioner research that contributes to 'taking the pulse' of professional planning excellence. The Case-In-Point Awards committee has reviewed the submissions for the 2010/2011 school year. Three submissions were given awards in 2011 at the AGM.

### **Mentorship**

- The annual Mentorship Wine and Cheese Event was held this year at the new Manitoba Hydro office in January. This event kicks-off the annual mentorship program, which matches students with planning professionals to provide mentorship opportunities. The event was very successful and the turnout was over 40 planners and students.
- Students and their mentors were invited to a follow up event/Planners' Pub in April at the Toad in the Hole in Osborne Village. This event provided the mentorship matches an informal introductory meeting. Approximately 14 matches were made.
- Next year the CPL committee will be trying to complete matches virtually by using survey monkey. Mentors and students will be asked to complete a quick survey online to help us determine their interests. Please visit the CPL portion of the MPPI website if you are interested in being a mentor in the future.

### **National CPL Committee**

- Five national teleconferences have been held in 2011 with affiliates across the country. The topics of these meetings include upcoming professional development opportunities and federation wide CPL development and delivery needs/strategy in the context of PFF.
- OPPI and APPI are moving towards mandatory CPL. Alberta and Ontario are planning a vote to adopt mandatory CPL reporting. These are the last two affiliates that do not have mandatory CPL reporting.

JUNE 5, 2012

## CPL COMMITTEE REPORT, STEPHEN WALKER

Some news from other affiliates and ongoing national initiatives related to CPL include:

- **Links to APA Professional Development Officers**

Members of the committee met with APA Professional Development Officers at the APA Conference in Boston to promote information sharing and cooperation around learning opportunities.

- **Climate Change Module**

The committee regularly discussed the challenges and opportunities for affiliates to use the two hour training module.

### Other Activities

- The CPL Committee has been hosting informal planner networking events called Planners' Pub in conjunction with committee meetings. Turnout has been decent and many good planning discussions have been had.
- CIP's Climate Change Adaptation Module was rolled out in Manitoba with a training session given by Misty Carson and Stephen Walker. A two-day training module is available and discussions about delivering this to the membership are on-going.
- The CPL Committee revised the content on the MPPI website.



JUNE 5, 2012

## UMAPS REPORT, JILL COLLINSON AND CHRIS LARSON

The 2011/12 year got off to a strong start with all eligible students joining the University of Manitoba Association of Planning Students (UMAPS). The 2011/12 executive consisted of co-chairs Jill Collinson (President) and Chris Larson (Treasurer). Other council members included Laura Rempel (Secretary); representative to the Graduate Students' Association, Ashlyn Haglund; and M1 (first year) representative, Kelly McRae (Vice-President).

UMAPS members take part in numerous events throughout the year that connect them with other students, faculty members, and professionals. An initial bar-b-q orientation and the "Winter Day" event helped to introduce the M1 students to their second year counterparts. Such events help members coalesce and continued throughout the year with various events.

UMAPS, along with the University Liaison continued the long-standing relationship between the City Planning program and the professional planning affiliate with representation on Manitoba Professional Planners' Institute (MPPI) Council. UMAPS supported their relationship with MPPI by sitting on Council, as well as the Mentorship and Strategic Planning Committees in 2011/12. UMAPS students supported a motion to raise awareness of the Canada Europe Comprehensive and Economic Trade Agreement with MMPI to discuss implications for the profession. The popular MPPI speed mentoring event was a great opportunity for M1 and M2 students to connect with professional planners and the 2012 event was very well attended. UMAPS also maintained their relationship the Canadian Institute of Planners (CIP), sitting on their Student Nomination Committee and Great Places jury. The connection between the City Planning Program, MPPI and CIP is seen by current and incoming students as a true asset.

UMAPS members presented their research at events throughout the year. The Fall 2011 term closed with the M1 class presentation to City Hall and the M2 class co-hosting an Indigenous Planning Conference. UMAPS had a strong presence at conferences, both at the Canadian Association of Planning Students (CAPS) Conference in Vancouver and the Manitoba Planning Conference in Brandon. The M1 class presented their visions of age-friendly communities, while the M2 class presented their Indigenous Planning Studio outcomes.

The end of the academic year was capped off with several events in April: the M2s presented at the Pulse of Practice event; UMAPS hosted the Faculty and MPPI members at a screening of the documentary "The Pruitt-Igoe Myth" and panel discussion organized by Planners Network Manitoba at the Gas Station theatre; the UMAPS end-of-year celebration was held at the King's Head Pub; and UMAPS members put their City Planning work on display at the Faculty of Architecture Year End Exhibition.

Over the course of the year, UMAPS amended its Constitution outlining budgeting guidelines and commitment to conference support to ensure a fiscally responsible and enriching future. UMAPS elected a new executive in April. Adam Prokopanko, Jillian Geen, Ryan Gilmore, and Aaron Leckie will guide UMAPS through 2012/13. Looking forward, UMAPS activity will carry over into summer internships.

UMAPS would like to thank everyone involved in putting the events of the past year together, the professionals for sharing their time and experience, and the City Planning Department, Faculty of Architecture, MPPI, and GSA for their support.

JUNE 5, 2012

## NOMINATION COMMITTEE REPORT, VERONICA HICKS

Committee Members: Veronica Hicks (Chair), Jeff Palmer, Ian Wight

The following members of MPPI Council have agreed to stand for re-election for a one (1) year term:

Valdene Buckley  
Donovan Toews

The following members of MPPI Council have agreed to stand for re-election for a two (2) year term:

Katy Walsh  
Erin McCleery  
Richard Milgrom  
Stephen Walker

The following members of MPPI Council were elected to a 2 year term at last year's (2011) AGM and are therefore not up for re-election in 2012:

Matthew Glavin  
Lisa Holowchuk  
Janice Miller

In accordance with the MPPI By-law, members at large were notified of the opportunity to present nominations for the Executive Committee. One nomination was received for Vice-President. The Nomination Committee is pleased to bring forward the following member as a candidate for election to the MPPI Executive Committee:

**Jacqueline East** has been nominated for Vice-President and will be elected for a one-year term. She will succeed to President in 2013.

*Jacqueline East has extensive experience in the fields of urban, rural and regional planning; economic and community development; marketing and business planning.*

### **Recent and Relevant Experience**

- *Project manager and lead planner for several municipal development plans, most recently RPGA Planning District, Town of Gillam, and TCW Planning District, 2009-2012.*
- *Project manager for conceptual planning and development approvals for new residential subdivisions in Winnipeg and rural Manitoba, 2011.*
- *Project manager for Winnipeg's Neighbourhood Main Street Zoning Review with a focus on development Planned Development Overlays for Academy Road and Pembina Highway in St. Norbert, 2010.*
- *Provincial planning director overseeing several policy initiatives including the drafting of the new Provincial Land Use Policies, a comprehensive framework for a more integrated approach to community planning in Manitoba, 2008-2009.*
- *Led an integrated team of senior managers from five key city departments to respond to complex land development issues and proactively tackle a more integrated approach to urban planning, capital projects and regional issues, 2006-2008.*
- *Housing Coordinator for the City of Winnipeg's Housing Initiative, facilitating a community-based approach to housing development in the Housing Improvement Zones, 2001-2003.*

## MPPI ANNUAL GENERAL MEETING

JUNE 5, 2012

### **MOVED:**

**THAT the candidate, Jacqueline East, be elected to the position of MPPI Vice-President for a 1-year term.**

Furthermore, in accordance with the MPPI By-law, City Planning students at the University of Manitoba are invited to appoint a representative(s) to the Executive Committee. The following student has been appointed by the student body for a 1 year term:

Adam Prokopanko

### **2012/2013 MPPI EXECUTIVE COUNCIL:**

**Valdene Buckley, MCIP, President**  
**Jacqueline East, Vice-President**  
**Donovan Toews, MCIP, National Representative**  
**Janice Miller, Events Chair**  
**Erin McCleery, MCIP, Membership Chair**  
**Richard Milgrom, MCIP, University Liaison**  
**Stephen Walker, Continuous Professional Learning Chair**  
**Katy Walsh, Treasurer**  
**Lisa Holowchuk, Communications & Marketing Chair**  
**Matthew Glavin, MCIP, Secretary & Advocacy**  
**Adam Prokopanko, Student Representative**