



Manitoba Government Job Opportunities

Community Planner

Regular/Full-Time

Manitoba Municipal Relations, Community Planning and Development

Steinbach, Manitoba

Advertisement Number: 40141

Salary Range: \$65,458.00 - \$79,019.00 per year

Closing Date: December 5, 2022

The Manitoba government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).

This is a preference competition. All applicants are encouraged to apply, however first consideration for this competition will be given to women, Indigenous people, visible minorities and persons with disabilities. Applicants are requested to self-declare at the time of application.

Candidates who do not meet all essential criteria may be considered on an underfill basis at a commensurate rate of pay.

This competition may be used to establish an eligibility list to fill current and future regular and term full-time positions, subject to staffing approval. The eligibility list will remain in effect for 12 months.

To be considered for this competition you must submit an application form. Complete the application form at the link below or contact Human Resource Services under “Apply to” to request a copy of the application form. The selection board will rely only on information provided in this form to determine whether a candidate will be invited for further assessment.

Note: You are not required to submit a cover letter, however in order to be considered for this opportunity, you must submit both the application form and your resume.

[Please click here to access application form](#)

https://www.gov.mb.ca/govjobs/doc/Screening_Application_Form/application_form_for_screening_40141.docx

Conditions of Employment:

- Must be legally entitled to work in Canada
- Must possess and maintain a valid full stage Manitoba Class 5 driver's license
- Membership or eligible for membership in Canadian Institute of Planners
- Must be able to travel to early morning and evening meetings throughout the Province, as required.

Qualifications:

Essential:

- Post-secondary degree in Urban, Rural or Regional Planning. An equivalent combination of a directly related degree and planning experience may be considered.
- Experience in land use planning, including review of development plans, zoning by-laws and subdivisions.
- Experience handling sensitive issues in a collaborative manner using tact and diplomacy.
- Strong problem solving skills with the ability to find solutions through negotiation, consultation, and collaboration.
- Experience working on complex policy and planning initiatives.
- Strong written communication skills to clearly and concisely prepare reports, briefing notes and memos at a professional level to present complex planning issues and recommendations.
- Excellent interpersonal skills to facilitate effective working relationships with internal and external stakeholders.
- Experience working with Geographic Information Systems (GIS) and its application in the field of planning.
- Strong verbal communication skills to clearly articulate information to a wide range of audiences.
- Well-developed organizational and time management skills, including the ability to work under pressure to manage multiple deadlines with limited lead time.
- Experience positively adapting to changes in priorities and workload demands.

Duties:

Under the direction of the Manager, the Community Planner is responsible for researching and supporting the development and review of policy and legislation related to land use planning to support the Branch's role in implementation of The Planning Act.

The Community Planner reviews planning applications (subdivision, road, and public reserve closures etc.) for completeness, accuracy, clarity and conformity to applicable development plan and zoning bylaws. The Planner conducts site analysis and inventories of areas, prepares sketches and maps to support the reviews, and uses geographic information systems (GIS) to support the planning analysis.

The Community Planner also provides planning services to planning authorities, government agencies, consultants, and the public regarding planning and sustainable development by interpreting and applying provincial legislation, policies and regulations, and acting as the lead contact on files representing government interests and requirements.

APPLY TO:

Advertisement No. 40141

Service Centre 2

Human Resource Services

360-1395 Ellice Avenue

Winnipeg, MB. R3G 3P2

Phone: 204-945-7182

Fax: 204-948-2841

Email: govjobs@gov.mb.ca

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.

When applying to this position, please indicate the advertisement number and position title in the subject line and/or body of your email. Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.

Please be advised that job competitions for represented positions may be grieved by internal represented applicants. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.

We thank all who apply and advise that only those selected for further consideration will be contacted.

