



## PLANNER 2

The R.M. of Corman Park No. 344, a growing rural municipality in Saskatchewan, has an exciting employment opportunity for a full-time, permanent Planner 2 to join its Planning Department. Corman Park is the most populated rural municipality in the province and surrounds the urban municipalities of Saskatoon, Warman, Martensville, Osler, Dalmeny and Langham. Due to our strategic location, the R.M. has a diverse range of residential, agricultural, industrial, commercial and recreational land uses which offers unique and motivating planning and development related challenges. This intermediate-level planning position will play a key role in Corman Park's current planning activities while supporting senior staff in long range and regional planning initiatives.

The successful applicant would be responsible to the Director of Planning & Development and would provide planning and land use support services including:

- Effective administration and implementation of the R.M. of Corman Park and Corman Park-Saskatoon Planning District Official Community Plans (OCP) and Zoning Bylaws;
- Review, process and present recommendations on a variety of planning applications such as development permits, rezonings, subdivisions and bylaw amendments to R.M. Council and the District Planning Commission;
- Assist the R.M. project team on researching, drafting and reviewing policies and zoning regulations related to the implementation of the proposed Saskatoon North Partnership for Growth (P4G) District OCP and Zoning Bylaw;
- Prepare draft servicing, development, easement and Municipal/Environmental Reserve agreements;
- Provide exceptional customer service to the public on planning issues, development regulations, R.M. policy and processes and act as a liaison between the Planning Department, provincial agencies, First Nation & Métis organizations, adjacent municipalities and other professionals; and
- Arrange for, attend and present at R.M. Council and District Planning Commission meetings, public hearings, Open Houses and other events as necessary.

The ideal candidate will possess the following qualifications:

- University degree in planning, or a related discipline;
- Three to five years of land use planning experience. Experience in rural, regional or municipal planning is preferred;
- Thorough knowledge of Saskatchewan's planning legislation, principles, processes, issues and trends;
- Ability to deliver consistent, high quality, technical written reports while managing a high volume of work with multiple responsibilities, issues and priorities;
- Proven communication and presentation skills with the ability to convey complex and technical information to a variety of audiences in a prompt, positive and understandable manner;

- Ability to establish and maintain effective, collaborative working relationships with the public, civic officials, Indigenous communities and external agencies;
- Well-developed problem solving, facilitation, critical thinking, negotiation and interpersonal skills; and
- Proficiency in report writing, agreement drafting, office telecommunications and computer applications.

You must possess candidate membership in the Canadian Institute of Planners and the Saskatchewan Professional Planners Institute (or provincial equivalent); full membership is preferred. This position requires the successful candidate to have a valid driver's license.

The salary range and start date for the position will reflect the combination of academic qualifications and work experience of the successful applicant. A competitive benefits package is available.

Candidates should clearly demonstrate where they have gained the knowledge and abilities required for this position through their resume and covering letter. Acknowledgement will only be forwarded to those applicants who are invited for an interview.

Forward your application by 5:00 pm, CST on Thursday, March 22, 2018 to:

**Kathy Newton, Human Resources Manager**  
**R.M. of Corman Park No. 344**  
**111 Pinehouse Drive**  
**Saskatoon SK S7K 5W1**

**Email: [knewton@rmcormanpark.ca](mailto:knewton@rmcormanpark.ca)**

**Phone: 306-242-9303**

**[www.rmcormanpark.ca](http://www.rmcormanpark.ca)**

Electronically submitted proposals will be deemed to be successfully received when displayed as new email. The R.M. of Corman Park will not be liable for any delay for any reason, including technological delays, spam filters, file size limitations, etc. It is the sole responsibility of the proponent to confirm with the contact person identified above that the proposal has been received.