

***The City of Winnipeg is a vibrant and dynamic organization with many opportunities!***

***We offer a diverse and welcoming work environment that delivers quality services to our citizens.***

## **Planner 2**

Planning, Property and Development Department

Posting No: 116078

**Closing Date:** May 17, 2018

Under the supervision of the Principal Planner, the Planner 2 participates in the delivery of planning programs and services related to development applications and/or mid- and long-range planning initiatives. The position supports and assists other planning staff on various Divisional planning initiatives as required and may participate in community engagement activities representing the Urban Planning Division.

The Planner 2 provides recommendations on proposals for development, facilitates community processes, represents the Division at public hearings and participates with senior staff on more complex planning tasks and initiatives.

### **As the *Planner 2* you will:**

- Assist in the administration of planning services related to the development approval process.
- Participate in mid- and long- range planning activities.
- Research and report on new initiatives and trends in land use planning and land development.
- Deliver consultation and communication, internally and externally.
- Perform other duties consistent with the classification, as required.

### **Your education and qualifications include:**

- Master's Degree in City Planning or acceptable equivalent OR ability to obtain a Master's Degree within twelve (12) months of appointment to position.
- Six (6) months related planning experience.
- Working knowledge of sustainable development principles.
- Knowledge of contemporary planning and community issues.
- Working knowledge of computer systems, including GIS.
- Ability to understand, apply and interpret the City of Winnipeg Charter, Plan Winnipeg, Zoning By-Laws and other relevant legislation.
- Demonstrated highly developed verbal and written communication skills.
- Demonstrated organizational skills.
- Demonstrated public presentation and facilitation skills.
- Ability to establish and maintain effective working relationships with developers, applicants, community organizations, councilors, and other civic staff.
- Strong research, analytical and decision making skills.
- Demonstrated high degree of initiative and ability to work with minimal supervision.
- Ability to work in a team environment

- Ability to maintain confidentially and to be discreet.
- Must have, or be able to acquire in a reasonable period of time, a thorough knowledge of the occupational hazards and the safety precautions and regulations that are applicable to the position's area of work.
- Fluency in French would be an asset.

**Conditions of employment:**

- Eligibility in membership in the Canadian Institute of Planners
- Registered Professional Planner (RPP) designation or must be enrolled as a Candidate toward the Registered Professional Planner (RPP) certification.
- Valid Class 5 Manitoba Driver's License

**CORE COMPETENCIES for ALL EMPLOYEES OF THE CITY OF WINNIPEG:**

- Citizen & Customer Focus
- Respecting Diversity
- Ethics and Values
- Integrity and Trust
- Results Oriented

**APPLY ONLINE**, including all documentation listed below:

1. Current resume AND/OR Application Form (**Required**).

**\*Applications submitted without REQUIRED documentation will not be considered.\***

If you do NOT have access to a computer/email, please apply, including all documentation listed above, to: Staffing Branch, HR Services, Main Floor – 510 Main Street, Winnipeg, MB by **4:30 P.M., March 19, 2018**.

Online applications can be submitted at <http://www.winnipeg.ca/hr/>. For instructions on how to apply and how to attach required documents please refer to our [FAQ's](#) or contact 311. The City of Winnipeg uses the [Korn Ferry Leadership Architect Competency Model](#) as part of the recruitment process.

The salary range for this position is \$2,328.61 to \$2,848.07 bi-weekly.

We have great benefits and competitive salaries, and we are committed to ongoing learning and career development!

***WE SEEK DIVERSITY IN OUR WORKPLACE. INDIGENOUS PERSONS, WOMEN, VISIBLE MINORITIES, AND PERSONS WITH A DISABILITY ARE ENCOURAGED TO SELF-DECLARE.***

**Only candidates selected for interviews will be contacted. Requests for Reasonable Accommodation will be accepted during the hiring process.**