



Rural Municipality of
Municipalité Rurale de

TACHÉ

Planning & Development Officer Municipality of Taché

The Rural Municipality of Taché is seeking a Planning & Development Officer to be responsible that the management of development and planning decisions of Council are implemented. The Development Officer shall act as an advisor to the CAO and Council, by interpreting provincial legislation and municipal by-laws, policies, and procedures as they relate to the development and planning functions, to assist the Municipality to carry out its responsibilities in accordance to the Planning Act, Building and Mobile Homes Act, and other related Acts.

Planning functions include administering and overseeing the Development Plan, Zoning By-Law and related issues as required by the Planning Act, Municipal Act, and other related Municipal By-Laws. To work in coordination with the building inspector for the issuance of building and development permits as required under the Building By-Laws, the Manitoba Building, Plumbing and Fire Codes, and how they relate to the Development Plan, Zoning By-Law and other such by-laws or legislation.

The preferred candidate will have completed grade 12 and secondary education in community planning and development or other related field or extensive background in municipal planning and development. He/she would possess the ability to interpret and apply municipal by-laws and legislation as required; have a strong working knowledge of MapInfo or other GIS mapping program; have strong communication skills with the ability to prepare clear and concise reports and recommendations to the CAO and Council for review; and have the ability to prepare and execute minor development agreements and other planning documents. A minimum of 5 years' experience in municipal planning is required as well as a valid driver's license. Knowledge of Microsoft Word, Microsoft Outlook, and Microsoft Excel as well as any other software application that may be implemented from time to time is necessary.

Salary and benefits are negotiable, based on experience and qualifications.

For a complete job description or if you have any questions please contact Martha Freeman, HR Officer, at (204) 878-3321 ext. 110 or email martha@rmtache.ca

All resumes must be received by 5:00 pm, Wednesday, November 22, 2017.

If this exciting career opportunity is of interest to you, please send a resume and cover letter to: RM of Taché, Attention: Martha Freeman, Box 100, Lorette, MB R0A 0Y0

or email to: martha@rmtache.ca

Or drop off at:
Taché Municipal Office
28007 MUN 52N (corner of Hwy #1 and PR 206)
Lorette, Mb

We thank all who apply and advise that only those selected for further consideration will be contacted.
