



COMMUNITY PLANNER (1-Year Term)

The Red River Planning District (RRPD), comprised of the RM of East St. Paul, RM of West St. Paul, RM of St. Clements, RM of St. Andrews, City of Selkirk and the Village of Dunnottar, is accepting applications for the full time position (1-year term) of Community Planner.

Under the supervision and direction of the Executive Director, the Community Planner is responsible for coordinating and managing all aspects of land development approval applications (e.g. variances, conditional use, subdivisions, etc.), representing the RRPD at various meetings including public hearings, and acting as a key point of contact for planning related public inquiries.

PREFERRED QUALIFICATIONS:

- A Degree in Community Planning, or a related discipline, plus a minimum of three years' experience in land use planning and development in a local government setting
- Full Membership in the Canadian Institute of Planners is preferred.
- Ability to speak effectively before large public gatherings.
- Familiarity with local planning documents and regulations such as Development Plans, municipal Secondary Plans and Zoning Bylaws.
- Ability to conduct difficult technical research and present findings both verbally and written.
- Proven ability working with computers and office related software (such as MS Word, MS Excel, Adobe InDesign, GIS, etc.), and other office related equipment (fax, copier etc.).
- Proven ability providing clear communication, both verbal and written.
- Ability to assess situations and exercise sound judgement.
- Ability to exercise courtesy, tact, and sound judgement in discussion of technical planning matters with developers, consultants, representatives from other levels of government, Planning District staff, and members of the general public.
- Ability to work efficiently and with frequent interruptions.

Interested candidates should submit a cover letter and resume, including three references, marked **Community Planner** no later than **4:00 P.M. Friday, February 8, 2019** to the attention of:

Cynthia Grandmont, Manager of Finance and Corporate Services
Red River Planning District
806-A Manitoba Avenue
Selkirk, MB, R1A 2H4
Fax: (204) 482-3799
Email: cynthia@rrpd.ca

Thank you to all who apply, however, only those candidates selected for interviews will be contacted.