

COMMUNITY PLANNER

The **Red River Planning District (RRPD)**, comprised of the RM of East St. Paul, RM of West St Paul, RM of St. Clements, RM of St. Andrews, City of Selkirk and the Village of Dunnottar, is accepting applications for the full time, permanent position of Community Planner.

The planning district is characterized by high population growth levels and a diversity of development activity and issues within the region's suburban neighbourhoods, urban and town centres, resort areas, extensive agricultural lands, and various business/industrial parks.

The Community Planner is responsible to guide and evaluate development applications, as well as acting as a resource to the public, other staff and member municipalities in regards to planning and development matters. Duties include:

- Coordination of all aspects of land development approval processes including subdivisions, zoning variances, conditional uses, and amendments to the area development plans, secondary plans and respective zoning by-laws;
- Acting as the key point of contact for a wide diversity of planning related public inquiries.

Applicants must have excellent interpersonal and communication skills; a demonstrated ability to communicate effectively with staff, developers and the general public; and a practical, flexible and purpose-driven approach to problem-solving in addition to the following:

- A minimum of one year experience in community planning and development preferably in a municipal government context;
- A minimum of an graduate degree in urban and regional planning or related field;
- Membership, or eligibility for membership, with the Canadian Institute of Planners;
- Comprehensive understanding of land development processes;
- Knowledge and experience administering and enforcing development plans and municipal zoning by-laws and associated processes and approvals;
- Commitment to exceptional customer service;
- Proven ability to function in a fast-paced environment, managing a diversity of tasks and meet multiple deadlines with limited supervision.

Interested candidates should submit a cover letter and detailed resume, including three references, marked **Community Planner** no later than **4:00 P.M. Friday, May 28, 2021**.

Cynthia Grandmont CMMA
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Thank you to all who apply, however, only those candidates selected for interviews will be contacted.